



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MICHAEL MADHUSUDAN MEMORIAL COLLEE
Name of the head of the Institution	Dr. Golam Md. Helaluddin
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03432566700
Mobile no.	8944921347
Registered Email	principalmmmc@gmail.com
Alternate Email	iqacmmmc1996@gmail.com
Address	Kabi Guru Sarani, City Centre
City/Town	Durgapur
State/UT	West Bengal
Pincode	713216

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kirat Kumar Ganguly
Phone no/Alternate Phone no.	03432566700
Mobile no.	9830213495
Registered Email	iqacmmmc1996@gmail.com
Alternate Email	kirat.1982@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://madhusudancollege.in/IQAC/mmmc_iqac_2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://madhusudancollege.in/Upload/Files/academic-calendar-july-18-june19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.10	2008	16-Sep-2008	15-Sep-2013
2	B	2.40	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	02-Jan-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic building construction have been	04-Sep-2019 1	250

completed		
Have updated Accreditation Management and Student and Information System online portal purchased from e-Paathsala	14-Jan-2019 1	2000
PG and UG (Hons) courses have been initiated in Dept. of English (MA), B.Sc. (Hons) in Zoology and Chemistry; BA (Hons) in Sanskrit and Music classes have been initiated with higher education approval	15-Jul-2019 1	300
PG level Open University courses have been initiated under the affiliation of Netaji Open University.	04-Jun-2018 1	50
21 seminars have been organised in State and National Level	06-May-2019 21	500
Add-on courses have been conducted in collaboration with Kahan technologies Ltd. (e-pathsala) Certificate and Diploma course on Nursing training have been initiated by this college in collaboration with Rural Education and Medical Development Missio	04-Feb-2019 60	125
World Yoga day celebration	21-Jun-2019 1	75
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<p>1. Regular AQAR (201201) has been submitted within the stipulated time to NAAC.</p> <p>2. Academic Audit has been done following university guidelines in their prescribed format.</p> <p>3. The administrative audit has been done by DPIWest Bengal Govt. nominated Auditor and a final copy have been submitted to DPI.</p> <p>4. Initiation of Addon courses (over 20 courses)</p> <p>5. Basketball court construction for sports promotion.</p> <p>6. AISHE submission</p> <p>7. Website up gradation</p>

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
New Academic building construction completion	Academic building construction have been completed
on-campus job recruitment for professional courses	Job fair have been organised with 10 leading companies
To update Accreditation Management and Student and Information System (epaathsala)	Have updated Accreditation Management and Student and Information System online portal purchased from epaathsala
To initiate for PG courses in some departments.	PG and UG (Hons) courses have been initiated in Dept. of English (MA), B.Sc. (Hons) in Zoology and Chemistry; BA (Hons) in Sanskrit and Music classes have been initiated with higher education approval
Academic Seminars organisation	21 seminars have been organised in State and National Level
Initiation of Add on course	Add-on courses have been conducted in collaboration with Kahan technologies Ltd. (e-pathsala) Certificate and Diploma course on Nursing training have

been initiated by this college

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing body

26-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

02-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Have updated Accreditation Management and Student and Information System online portal purchased from ePathsala. Departments, Campus data, course and faculty data have been updated. CO, PO other modules will be fully operational by 2019/2020.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The detailed curriculum of all the subjects are built by the KaziNazrul University under the guidance of corresponding syllabus committees which are formed by selecting faculties of different colleges and Universities. The detailed curriculum is mailed to the Principal by the University. These curriculum are circulated to the HODs of respective departments. The HOD allocates the syllabus modules wise to the departmental faculties. The syllabus is also distributed to the students of the department. After each class the faculties maintain a register where the details of the topic taught is written. This serves as a document for future reference.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate

Diploma Courses

Dates of
Introduction

Duration

Focus on employ
ability/entrepreneur

Skill
Development

urship					
Nursing training course- RURAL EDUCATION AND MEDICAL DEVELOPMENT MISSION OF INDIA	NA	02/07/2018	60	Nursing training course utilities in frastructure of this college. It is an effective program to increase the employ ability of our students from this area. The duration course is one year. Classes include theory and application oriented courses.	includes skill enhancement courses which increases employ ability

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	75	55

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Machine Learning	12/10/2018	35
Interview Techniques	10/09/2018	32
Communicative English	10/08/2018	46
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Machine Learning	18
Bachelor of Computer Science	Machine Learning	22
BCA	Website development	1
BCA	ERP Implementation	2
BCA	Software Development	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback is obtained on fixed questionnaires from the final year students of the college. Teacher, staff, Alumni feedback will be initiated from next session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI HONS	65	205	60
BA	ENGLISH	65	210	51
BA	HISTORY	65	198	57
BA	SANSKRIT	20	89	17
BA	PHILOSOPHY	40	75	18
BA	EDUCATION	40	130	31
BA	HINDI HONS	40	142	32
BA	MUSIC HONS	20	132	13
BA	BA PROGRAM	500	1900	393
BCom	ACCOUNTING HONS	75	146	67
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2702	6	27	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
80	20	2	2	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

the mentor-mentee system is on-demand basis. Mentor allocation is done but individual counseling is done if needed

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2702	27	1:100

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	21	1	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAH	2	30/07/2018	03/06/2019
BA	BAP	2	31/07/2018	03/06/2019

BSc	BSCH	2	30/07/2018	03/06/2019
BSc	BSCP	2	30/07/2018	03/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

20 marks of each theory paper and 60 marks of each practical paper are taken as CIE in each semester. The theoretical internal examination is evaluated in the following 3 modes. i. The examination question paper is set and evaluated by the departmental teachers. ii. Seminar presentation/assignment on syllabus oriented topics selected by the teachers and given to the students. Students deliver a seminar in a smart room of our college. Assignments are submitted to the teachers. iii. Vivavoce is taken by faculties of certain departments. Final marks are uploaded in KNU Portal by HODs of respective departments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is provided by the University (KNU) and college strictly follows it. This includes admission, registration and class schedules, etc. Examination schedules and other details are provided by the controller of the examination (KNU).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.tcsion.com/SelfServices/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAENGH	BA	BA hons in English	52	49	99.90
BAHISH	BA	BA hons in History	28	20	71.4
BAEDNH	BA	BA hons in Education	25	24	96
BAGEOH	BA	BA hons in Geography	32	27	84.4
BAPHIH	BA	BA hons in Philosophy	11	10	90.90
BABENGH	BA	BA hons in Bengali	35	35	100
BSCCOMP	BSc	BSc hons in Computer Science	20	18	90
BSCPHYSH	BSc	BSc hons in Physics	8	7	87.50
BSCMCBH	BSc	BSc hons in Microbiology	30	28	93.3

BSCMTMH	BCom	BSc hons in Mathematics	4	3	75
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://madhusudancollege.in/Upload/Files/Student-Feedback-form-MMMCollege.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	na	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Screen Time	NSS	17/05/2019
Tropical Health Hygiene	NSS	18/05/2019
Pesticide Degrading Bacteria Understanding their Potential	Microbiology	15/06/2019
NSS and Personality Development	NSS	15/05/2019
Activated Salivary MMP2: A potential Breast Cancer Marker	Microbiology	25/06/2019
Evolution of Indian literature in English and the emerging trends	English	20/06/2019
DNA: The Molecular design of life	Zoology	20/06/2019
Physiology of Seasonal Reproduction in the light of molecular biology	Zoology	25/06/2019
Multiplying the frameworks and foundations in search of the true face of political science	Political Science	21/06/2019
Folklore in Abhijnana Sakuntalam	Sanskrit	07/06/2019
Seminar on Celebration	MMM College	12/01/2019

156th Birth Anniversary of Swami Vivekananda		
Hindi Diwas Samaroaha	Hindi	14/09/2018
Scenario of Cancer Development Detection Awareness in India	Microbiology	30/11/2018
Application of GST in Tally, ERP 9	Commerce	15/12/2018
The Future of Photonics	Physics	22/06/2019
Education Technology	NSS	13/05/2019
Biodiversity of DurgapurPast Present	NSS	14/05/2019
Soft Skill Development, Internship and 50 other courses	IQAC	15/05/2019
NSS Historical Analysis	NSS	16/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NO	NO	NO	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NO	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Mathematics	1
History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	2	0
International	Geography	3	0
International	physics	2	0
International	English	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Geographical Assessment of the Impact of MGNREGS Created Common Property Resources on Gender: A Ground Based Discussion	Sarmistha Saha	Economic Affairs, New Delhi, Vol. 64, No. 1	2019	0	Michael Madhusudan Memorial College	0
Temporal Analysis of Women Participation in MGNREGS: A Study of West Bengal	Sarmistha Saha	International Journal of Research and Analytical Review	2019	0	Michael Madhusudan Memorial College	0
The Generative and Innovative Potential of Global Impact in Teacher Education	Tanushree Das	Asian Journal Of Educational Research and Technology, Vol.9,: 92-94, ISSN:2249-7374	2019	0	Michael Madhusudan Memorial College	0
GIS Approach Based Spatio-Temporal Change Analysis of Ground Water Resource:	Sribash Tikader	Journal of Geography, Environment and Earth Sciences International	2018	0	Michael Madhusudan Memorial College	0

A Case Study from East Burdwan District of West Bengal, India						
The fourth order symmetry energy of nuclear matter and symmetry energy coefficient of finite nuclei using extended semi-empirical mass formula	Suparna Chakraborty	International Journal of Modern Physics E	2019	0	Michael Madhusudan Memorial College	0
Model Potential Approach for Positronium Impact Ionization of Alkali Atoms	Dipali Ghosh	Journal of Atomic, Molecular Condensate Nano Physics, Vol-5, 1, pp. 55-66	2018	0	Michael Madhusudan Memorial College	0
A Geographical Study of the Ground Realities of Rural Safety Net in India: A village level Study of MGNREGS	Sarmistha Saha	Economic Affairs, Vol.63, No. 3, New Delhi	2018	0	Michael Madhusudan Memorial College	0
Locating Gender in Geographical Questions: A Short Discussion	Sarmistha Saha	Contemporary Social Sciences	2019	0	Michael Madhusudan Memorial College	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
no	no	na	Nil	0	0	na
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	9	6	0
Presented papers	8	4	3	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environmental Celebration	Westbengal state pollution Control Board Durgapur	1	15
Traffic Awareness Programme	Durgapur Traffic Police	3	48
Child And Women Health And Hygiene awareness Programme	Borodoba Village -Mallandighi Gram Panchayat	1	55
Youth convention	Ramakrishna Math Ramakrishna Mission Belur Math Durgapur	9	32
Plastic Free Zone	NSS UNIT	1	43
CATC	10 Bengal Battalion NCC	1	28
Army Attachment Camp	10 Bengal Battalion NCC	1	7
NIC	4 Bengal Battalion NCC	1	2
Rock Climbing	Mainak Explorer	1	30
Cycle Rally	DMA	1	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIC	Dance 1st	4 battalion NCC	2

	position		
Army Attachment Camp	3km road race, 1st position	Gorkkha Regiment	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Organised by MMM college NSS unit	Tree plantation programme	15	40
Republic day Parade	Government Of West Bengal	Republic day Parade	1	1
National Intrigation camp	Minister of youth Affairs And sports Government of INDIA	NIC	1	6
Awareness programme	Organised by MMM college NSS unit	AIDS Awareness	12	55
Summer Internship Camp	Minister of youth Affairs And sports Government of INDIA	Swachh Bharat	1	16
MMM College	Under 10bengal battalion NCC Asansol	Swachh bharat	2	32
MMM College	Under 10bengal battalion NCC Asansol	AIDS Awareness	2	28
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
no	no	no	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
internship	M.Sc. internship	Dept of Microbiology, Tripura University	10/06/2019	10/07/2019	1
internship	M.Sc. internship	Dept of Microbiology, St. Xaviers College, Kolkata	01/06/2019	30/07/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
no	Nil	na	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.5	12.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.11.03.000	2016

INFLIBNET	Fully	-	2017
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17525	5897256	1690	461635	19215	6358891
Reference Books	793	256541	Nill	Nill	793	256541
Journals	Nill	Nill	4	6288	4	6288
e-Journals	Nill	Nill	10000	5900	10000	5900
Digital Database	7476	80000	12532	180104	20008	260104
Others(s pecify)	84	30000	120	40000	204	70000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
na	na	na	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	73	3	14	2	0	13	58	100	0
Added	0	0	0	0	0	1	0	0	0
Total	73	3	14	2	0	14	58	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NLISTINFLIBNET	http://nlist.inflibnet.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
10	969378	8.5	810000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. These Committees are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of all rooms, corridors, toilets, compound, etc on regular basis. Skilled workers are hired for repair works relating to buildings, furniture etc. The Policy of the college is to fulfil and upgrade the infrastructural requirements as and when the need arises. Physical facilities include: a) Maintenance and repairing of civil works, b) Electrical maintenance and repairing works, c) Plumbing maintenance and repairing works, d) Maintenance of furniture, e) Maintenance of laboratories equipment including computers, printers, scanners, photocopiers, f) Maintenance of networks connectivity, CCTV cameras, LCD projectors etc. Regarding repair and maintenance works of above-mentioned facilities and support systems on regular basis different committees are there and also supervisors are there to look after the matters and solve. Following committee are existing to function properly, a) Building maintenance committee b) Campus maintenance committee c) Other infrastructure maintenance committees These committees have responsibility to fix the procedure and guide the supervisors to works properly to extend the facilities to different stake holders. Also requisition placed by them before the governing body of the college. After financial allocation of the estimated expenditures year wise, the matter is placed before governing body for approval and implementation. Definite policy is adapted through annual maintenance scheme (AMC) as per government rules. Particular agencies are selected with lowest maintenance cost to provide services to the stakeholders. College authority has appointed different supervisors for regular maintenance works to contact with agencies under AMC to resolve the issues like electrical power supply, water supply, gas supply in laboratories, green generators, refrigerators and many such other physical instruments immediately. For Michael Madhusudan Memorial College Durgapur-713216 2 cleaning, gardening and campus maintenance there are seven (07) regular appointed sweepers, two (02) gardeners and seven (07) securities personals and two (02) supervisors are there to for looking after or monitor their jobs in proper and effective manner. Interior space of college building including class rooms, teachers' room, staff room, laboratories, administrative building, library space, students' council office etc are kept clean and maintain by them on regular basis. Gardens, hostel, guest house, outside the building are also maintained by them and NSS unit of the college do activities to maintain cleanliness of entire campus. Laboratory There are ten laboratories in the College. Each laboratory has one teacher as lab-in- charge, a Lab Assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with changes in the syllabus. The laboratory equipment, specimens, and other necessary chemicals are purchased by the principal and purchase committees office as per the teaching departments of the college.

<https://michaelmadhusudancollege.ac.in/wp-content/uploads/2022/02/4.4.2-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid to BPL students, financially weak and meritorious students., Nabanna fellowship, Surakhya fellowship	330	Nill
Financial Support from Other Sources			
a) National	Kanyashree Prokolpo, Financial Aid to minority students, Vivekananda Scholarship, NSP(Post Matric Scholarship Schemes for Minorities Central Sector Scheme of Scholarships for College and University Students)	303	Nill
b) International	no	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nursing training course	11/09/2017	30	rural education and medical development mission of India
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	no	0	0	0	0
2018	no	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS, Samsung, Future General (Organised by MMM College)	8	6	WIPRO, TCS	11	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	100	BA Honours	Bengali (Hons)	Kazi Nazrul University, Burdwan University	MA
2018	10	BA Honours	English (Hons)	Kazi Nazrul University	MA
2018	80	BA Honours	History (Hons)	Kazi Nazrul University, Burdwan University, Calcutta University	MA
2018	100	BA Honours	Geography (Hons)	Kazi Nazrul University, Burdwan University, Calcutta University	MSc
2018	60	BA Honours	Philosophy (Hons)	Visva Bharati	MA
2018	45	BA Honours	Education (Hons)	Kazi Nazrul University, Burdwan University	MA

2018	45	BA Honours	Hindi(Hons)	Kazi Nazrul University, Burdwan University	MA
2018	60	BSc Honours	Computer Sc.(Hons)	University of Kalyani, Burdwan,Vidy asagar,	MSc
2018	70	BSc Honours	Physics(Hons)	Kazi Nazrul University, Burdwan University, Calcutta University	MSc
2018	50	BSc Honours	Mathematics(Hons)	Calcutta University	MSc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Athletic Meet, 2019	District	4
Youth Parliament Quiz Competition, 2019	District	2
Annual sports	College	900
Annual Social	College	900
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Inter College Athletic Meet, 2019	National	1	Nill	KNU	Priyanka Kumari
2019	Youth Parliament Competition Award, 2019	National	Nill	2	KNU	Arindam Ghosh, Sudip Chowdhury

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

problems of students from BA, BSc, BCom regarding academic and institutional are represented to Principal or if needed to University through student council representative through formal way.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni committee has been formed, but it need some more time to active participation

5.4.2 – No. of enrolled Alumni:

23

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The mission statements by taking into account the needs of the Society are as follows: 1. The Governing Body is the highest authority which consists of members of Govt. Nominees, University Nominees, Teaching Representatives, Nonteaching Representatives and Student Representatives. 2. There are different Committees where the members are taken from different Teaching and Nonteaching staffs. Some Committees also consist of student members. The decisions of these Committees are taken unanimously.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Complete CBCS (upto 6th Sem) curricula for courses have been developed by respective syllabus committees.
Teaching and Learning	? Teaching and Learning: a) Regular theoretical and practical classes are taken by classical chalk talk system as well as multimedia coaching technique. b) Guardians' and Students' feedback is taken yearly c) Extra classes are taken for the slow learners

Examination and Evaluation	Examination and Evaluation: Semester system examinations are taken according to University guideline. Internal examinations for both practical and theory are taken as continuous assessment procedure. Theory internal is taken as short answer type questions, seminar presentation and viva voce.
Research and Development	? Research and Development: a) Dept of Microbiology has organised summer internship research programme for two months. Four students from different Universities like BHU, WB State University, Tripura University Derahdoun University have carried out their research under the guidance of Dr. Kirat Kumar Ganguly, Asst. Professor, Dept. Of Microbiology. b) Teachers are encouraged to submit minor and major research projects. c) Information about Seminars and Workshops are provided to Teachers and they are encouraged to participate in them. They are also encouraged for publications. d) Faculties are advised to arrange National and International level seminars, workshops and conferences etc.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation: a) NLISTINFLIBNET service has been purchased for browsing of publications. b) Central Library has been computerized installing KOHA software and Digital Space (DSpace) and equipped with ebooks, journals for students, Faculties as well as administrative staffs. c) Online applications process is conducted and students' records are maintained in software basis.
Human Resource Management	? Human Resource Management: a) Faculties are motivated to develop themselves by participating in different Workshops. b) Recruitment of Permanent Faculties is governed by the State Government. c) The College has made up the Full time Staff shortage by Parttime, Contractual and Guest Faculties. d) The College encourages them for qualifying in the NET and SET examinations and to participate in Ph. D programs. e) The College releases the Teachers concerned for Refresher Courses, Orientation Courses, Workshops, Seminars and Conferences.

Industry Interaction / Collaboration	not yet
Admission of Students	Fully online through college online portal, followed by counselling.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	a) Internet access is through WiFi system of the College. b) CCTV Cameras are placed in nodal zones.
Administration	<p>All of the egovernance in areas of operations are being standardized using EPAATHSALA cloud system. EPAATHSALA is being allocated and organised in this session, this recognizes and appreciates the desire and intent of MICHAEL MADHUSUDAN MEMORIAL COLLEGE, to create a digital and agile campus, and is proposing to implement solutions.</p> <p>EPAATHSALA is a stateoftheart enterprise management information system that is proposed to MICHAEL MADHUSUDAN MEMORIAL COLLEGE to handle the Academic needs. This cloud based portal have been partially implemented and supposed to be fully operational in next session.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Sribash Tikader	Evaluation of Ground Water Table Using GIS: A Case Study	Nill	3000
2018	Dr. Kirat Kumar Ganguly	Frontier in Biotechnology- Chapter III, St. Xaviers College, Kolkata	Xaviers College, Kolkata	600
2019	Mr. Prosanta Saha	National Workshop on 'Planning and Development of Online Courses with reference to MOOCs', at A.K. Dasgupta Centre for	Visva-Bharati, Santiniketan	1000

		Planning and Development, Visva-Bharati, Santiniketan		
2018	Mr. Prosanta Saha	National Seminar on 'Education for Sustainable Development: Building a Better World' at Department of Education, Vinaya Bhavana, Visva-Bharati	Vinaya Bhavana, Visva-Bharati	600
2019	Mr. Swadhin Kumar Mandal	Gleanings from Indian Literature and Culture: A Holistic Approach organized by Dept. of Sanskrit, Jadavpur University, Kolkata	Jadavpur University, Kolkata	1000
2019	Ms. Tanushree Das	International seminar on Globalization and paradigm shift in Teachers Education at Rajendra Academy for Teachers Education. paper publication in Asian Journal Of Educational Research and Technology vol.9(2). April 2019:92-94, ISSN -2249-7374	Nill	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2018	no	no	Nill	Nill	Nill	Nill
2019	no	no	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/08/2018	12/09/2018	28
Refresher Course	1	25/06/2019	08/07/2019	18
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Festive advance	Festive advance	concession on semester fees as and when required

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial Audits are done after discussion with governing body and finance committee. External audit is done by WB Govt. Nominated personnel. The final report is submitted to Directorate of Public Instruction, Govt. of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
no	0	na
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kazi Nazrul	No	Nill

		University		
Administrative	Yes	Directorate of Public Instruction, Govt. of West Bengal	Yes	Governing Body Finance committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meeting is organised in regular intervals from where Parents' constructive suggestions are materialised on departmental basis

6.5.3 – Development programmes for support staff (at least three)

1. Proper ID cards have been generated for all teaching and administrative staffs. 2. Festive advances are offered to all staffs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Academic Building construction is complete, internal works are going on, formal inauguration will be done and classes will be started. Initiation of fullfledged configuration and implementation of Administrative and Student information system of EPAATHSALA. Drainage system have been thoroughly constructed

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic building construction have been completed	06/02/2019	Nill	Nill	2000
2019	Drainage system have been restructured	30/06/2019	Nill	Nill	2000
2019	Basket ball court have been constructed	13/12/2018	Nill	Nill	1500
2018	Have updated Accr editation Management andStudent and Information System online	06/08/2018	Nill	Nill	1200

	portal purchased from e- Pathsala				
2018	PG and UG (Hons) courses have been initiated in Dept. of English (MA), B.Sc. (Hons) in Zoology and Chemistry BA (Hons) in Sanskrit and Music classes have been initiated with higher education approval	20/07/2018	Nill	Nill	150
2018	UG and PG level Open University courses have been initiated under the affiliation of Netaji Open University.	02/07/2018	Nill	Nill	300
2019	21 seminars have been organised in State and National Level	28/06/2019	Nill	Nill	1600
2019	Add-on courses have been conducted in collaboratio n with Kahan technologies Ltd. (e- pathsala) Certificate and Diploma course on Nursing training	11/09/2018	Nill	Nill	1000

	have been initiated by this college in collaboration with Rural Education and Medical Development Mission o				
2019	World Yoga day celebration	21/06/2019	Nill	Nill	54
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NO	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Contacted with Pollution Control Board for setting up solar panel but they didnt respond 2. Contacted with WBREDA for establishing solar panel and they have taken question and the matter is under evaluation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Rest Rooms	Yes	3000

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	05/06/2019	1	World Environmental Programme celebration	To make the people, especially the under stand the role and importance of envi	16

						ronment for healthy living and to promote them for organis g such programme in future	
2019	1	1	05/06/2019	1	Tree Pl antation	To make the campus green and to make the local people as well as the students aware about for estation	55
2018	1	1	16/08/2019	1	Blood Donation Camp	In Coll aboration with sub divisiona l hospital, Durgapur the programme was organised to avoid the scarcity in blood bank and to highlight on the im portance of blood donation	82
2019	1	1	02/01/2019	3	Traffic Awareness Programme	To make the students as well as the layman conscious about traffic rules so that we	51

					can minimize the number of accidents
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders					
Title		Date of publication		Follow up(max 100 words)	
Amitrakshar		05/09/2018		To take out the hidden quality of the students Expansion of thoughts knowledge To nourish and nurture their cognitive development Inspire and encourage the students to engage them in creativity.	
7.1.6 – Activities conducted for promotion of universal Values and Ethics					
Activity	Duration From	Duration To	Number of participants		
Youth Convention Programme	12/01/2019	12/01/2019	180		
AIDS Awareness Programme	01/12/2018	01/12/2019	67		
Plastic Free Zone	05/06/2019	05/06/2019	44		
Say no to suicide	22/11/2018	22/11/2018	130		
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)					
1. Tree plantation programmes are carried out in regular basis with proper maintenance 2. The campus has a green field with football ground 3. NSS unit of the college organises awareness programme to make the campus plastic free zone 4. Sanitary napkins vending machine has been installed 5. Waste disposal vessel is situated within campus provided by Durgapur Municipality					
7.2 – Best Practices					
7.2.1 – Describe at least two institutional best practices					
1. Updating and maintenance of epathshala software 2. Submission of AQAR (20172018) in online on due date 3. Waiving fees for the BPL students and providing Govt. aids to the students coming from poor economical background and those who belong to minority class and female students					
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link					
7.3 – Institutional Distinctiveness					
7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words					
The college is situated at the prime location in the steel city Durgapur. It establishes most notable example of harmonious Coexistence amidst the plurality					

of language culture. The college is situated in semirural area and a large number of students come from rural and backward area college gives them financial support and it encourages them to for pursuing higher education. Besides, different private and govt. scholarships funding are channelized through college BPL students get concession in admission fees after proper verification of documents. There is a good number of female students. The college discourages gender discrimination and promotes women empowerment. The college is trying to prepare the students who would implement the value of education. The college believes in producing quality students, creating a spirit of secularism and promoting a sense of national integration.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. initiation of regular classes in new academic building 2. Creation of new computer center in college (Digital Library) 3. Construction of language library 4. Separate Central Library unit creation. 5. Full automation of Library. 6. Full implementation of MIS e Pathsala software 7. Construction of New conference room